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TIME:	Friday 5 th December 2025	TIMINGS:	PLANNED:	ACTUAL:
		START:	1400 hrs	1400 hrs
		FINISH:	1530 hrs	1530 hrs
VENUE:	Board Room	RELEASED ON:		

DATE OF NEXT MEETINGS:	PLANNED VENUE:	PLANNED START:	PLANNED FINISH:
TBC	Board Room		

NO	MINUTES FORMAT:	PARTICIPANTS:	
1.	Welcome / Apologies	Bob Smith (BS) - chair	
2.	Minutes & Actions from Previous Meeting – 7 th March 2025	Harry Middleditch (HM)	Monkton Community Council
3.	GPA Report	Wilson Barrie (WB)	University of the West of Scotland
	• Accessibility	Cllr Eleanor Collier (EC)	North Ayrshire Council
	• Noise Complaints	Richard Searle (RS)	Passenger Rep
	• KPIs, Pax and Cargo	Jim McCall (JMcC)	Co-opted Treasurer
	• Development Issues – PAM, Windfarms, Aeralis, Project Mace	Cllr John McGhee (JMcG)	East Ayrshire Council
	Proposed Meeting Dates - 2026	William McAlpine (WMcA)	Passenger Rep
4.	AOCB	James Riach (JR)	Prestwick Community Council
5.	Date of Next Meeting	Nigel Wallace (NW)	Co-opted
		IN ATTENDANCE	
		Sheena Beckwith (SB)	GPA
		Janet Kindness-Muir (JK)	GPA
		APOLOGIES	
		George Smith (GS)	Co-opted
		Alastair Heron (AH)	Ayrshire College
		Kevin Braidwood (KB)	South Ayrshire Council
		John Stevens (JS)	Royal Aeronautical Society
		Amar Benning (AB)	

1. WELCOME / APOLOGIES
1.1 BS welcomed everyone to the meeting, mentioning Bob Logan's step back from general aviation and secretarial roles.
1.2 SB was introduced as GPA's new Chief Financial Officer and JK has been appointed as the GPACC's minute-taker.
1.3 BS requested a quick round-the-table introduction for new members and attendees.
1.4 Apologies were noted as above.

2. MINUTES & ACTIONS FROM PREVIOUS MEETING – 7TH MARCH 2025

- 2.1 The minutes of the previous meeting were discussed and the following noted:
- Item 9. Spaceport Update – 'a paper looking at the utilisation of funds is going to the Council'. BS will check the status of the paper. **Action: 222/01 BS**
 - Item 11. GPACC Vacancies – BS has emailed North and South Ayrshire Councils looking for representation but has not yet received a response. BS will contact the new Chief Executive of South Ayrshire Council. **Action: 222/02 BS**
- 2.2 With these updates, the minutes of the previous meeting were approved as an accurate record.
- 2.3 The actions were reviewed and updated as shown in the attached table.

3. CEO REPORT

Accessibility and Noise Complaints

- 3.1 SB reported on accessibility, noting a recent rating change from "very good" to "needs improvement". This rating was not due to operational issues or the quality of assistance delivered but because of our failure to host 2 accessibility forums last financial year. GPA welcomed a range of local organisations and community representatives to the airport on 24th October '25 for its latest Accessibility Forum. The session provided an opportunity to share ideas, identify areas for improvement, and strengthen partnerships that support passengers with additional needs. Minutes of the meeting are live on GPA's website. The next Accessibility Forum meeting is scheduled for 6th March '26.
- 3.2 The airport has 24 wheelchairs, with five specifically for use on the Aviramps. An additional 5 wheelchairs will be in circulation soon. A new Ambu lift is expected to arrive in April '26.
- 3.3 SB outlined the process for handling support requests. Sufficient dedicated staff are rostered for each flight to accommodate any pre-requests for assistance.

Noise Complaints

- 3.4 SB advised that from Dec '24 – Dec '25 there were six recorded noise complaints, noting two of these cases involved flights from Cambridge and Aberdeenshire.
- 3.5 SB highlighted the recent Run the Runway event, which took place on Sunday 9th November, with 1,400 fundraisers running for GPA's 3 nominated charities: The Beatson Cancer Charity, Ayrshire Hospice, Doing it for Daniel. This is the second year GPA has hosted the fundraising event. The fundraising total in the last 12 months stands at £335,000.

KPIs, Pax & Cargo

- 3.6 SB provided statistics for the six months to September '25, including 242,000 departing passengers and 47 flights per week in the peak summer season.
- 3.7 The airport expects to handle over half a million passengers next year, with new destinations and increased cargo operations.
- 3.8 Cargo operations have seen a significant increase, with 292 rotations and 18,000 tonnes of cargo handled in the last six months. The airport is now employing nearly 500 staff, with plans to expand further due to increased cargo flights.

- 3.9 SB highlighted the impact of the UK government's new threshold for small packages and the airport's efforts to attract more cargo business.

Development Issues – PAM, Windfarms, Aeralis, Project Mace

- 3.10 SB mentioned ongoing discussions with the Scottish Government, South Ayrshire, and Ryanair regarding the second hangar extension.
- 3.11 The airport is involved in several wind farm projects, with recent success in a conjoined public inquiry for 3 windfarms. A new radar was installed to provide a secondary feed to NATS, improving wind farm mitigation.
- 3.12 The airport is preparing for Project Mace, which involves hosting seven large Voyager aircraft from the RAF for four months. Detailed planning is underway with airport infrastructure improvements required for hosting Brize Norton Aircraft.
- 3.13 SB provided an update on Aeralis, which involves the assembly and testing of new jets for the RAF. The project is still in the bidding stage.
- 3.14 SB touched on the ongoing review of the Ayrshire Growth Deal and the potential reallocation of funds from the spaceport project.

Community Council and Local Issues

- 3.15 HM raised concerns about a new underground cable project from Kilmaronock to GPA affecting the community. SB will forward details to Raymond Brown, Head of Facilities & Projects, for information.
- 3.16 JR mentioned the issue of Canadian Air Force running the Hercules aircraft engines for a lengthy time, causing noise complaints. SB advised the airport is aware of the noise issues and is working to address them, including coordinating with the Canadian Air Force.
- 3.17 The airport is also dealing with noise complaints from GE Caledonian's engine testing rig.
- 3.18 BS provided an update on the recent UKACC AGM. The AGM also included a tour of Bristol Airport's new passenger transport hub and a presentation on the airport's future plans.
- 3.19 The DFT sector update highlighted the importance of community engagement and the need for timely responses to issues. **Action: 222/03 BS** BS will send the link to the UKACC Guide to be uploaded to GPA's website.

Proposed Meeting Dates - 2026

- 3.20 The proposed meeting dates for 2026 were discussed and a round-the-table vote taken, revealing a split of: two for four, seven for three, and three for two, with a consensus to keep the meetings on Fridays.
- 3.21 The committee agreed to pilot a three-meeting schedule for a year to see if it is sufficient. The importance of maintaining good attendance and effective communication was emphasised. SB proposed a pattern of January, May, and October to avoid holiday conflicts.

4. AOCB

- 4.1 NW shared an incident where ground crew intervened in a racially abusive situation on an aircraft. The incident was positively handled by GPA staff.

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- 4.2 RS brought up the need for correcting the GPACC membership list on the website. JK will liaise with the Comms team to ensure the website is up-to-date **Action: JK 222/04**
- 4.3 There was discussion around the possibility of airport tours for GPACC members to enable better understanding of developments and operations.
- 4.4 JR raised a question about the airport's policy on handling diversions from closed airports. SB explained that the decision to divert to Prestwick is usually made by the airline based on their criteria.

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Action No.	New Action Items	Who	Action date given	Target Date	Closure Date
GPACC 222/01	<u>Ayrshire Growth Deal</u> 'a paper looking at the utilisation of funds is going to the Council'. BS will check the status of the paper.	BS	05.12.25	30.01.26	
GPACC 222/02	<u>GPACC Vacancies</u> BS will contact the new Chief Executive of South Ayrshire Council.	BS	05.12.25	30.01.26	
GPACC 222/03	<u>UKACC Guide</u> BS will send the link to the UKACC Guide, to be uploaded to GPA's website.	BS	05.12.25	30.01.26	
GPACC 222/04	<u>GPA Website</u> SB will liaise with the Comms team to ensure the GPACC information on the website is up-to-date.	JK	05.12.25	31.12.26	

Previous Actions

ACTION	OWNER	DEADLINE
Liase with John Stevens RAeS regarding 90 th anniversary Scottish College of Aviation and possible plaque placement within airport	Juan Merrill	ON-GOING 01/04/25
Ascertain if CEO report can be circulated a week before the meeting.	Juan Merrill	CLOSED
<i>A verbal update will be provided at each meeting.</i>		
Arrange for complaint forms to be held in central search	Juan Merrill	CLOSED